

Job Description

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job.

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| Job title | Facilities Painter I/II |
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GENERAL PURPOSE

Under immediate (Facilities Painter I) to general (Facilities Painter II) supervision, performs skilled duties in the maintenance painting of a wide variety of exterior and interior surfaces of District buildings, structures, equipment, machinery and facilities; performs general facilities maintenance duties; and performs related duties, as assigned.

DISTINGUISHING CHARACTERISTICS

Facilities Painter I: This is the entry-level classification in the Facilities Painter series. Initially under close supervision, incumbents learn and perform routine a variety of semi-skilled and skilled duties in the painting of a variety of interior and exterior surfaces of buildings and structures and the application of industrial coatings to machinery and equipment. As experience is gained, assignments become more varied, complex, and difficult; close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform the work independently. Positions at this level usually perform most of the duties required of the positions at the Facilities Painter II level but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

Facilities Painter II: This is the fully qualified journey-level classification in the Facilities Painter series. Positions at this level are distinguished from the Facilities Painter I by the performance of the full range of duties as assigned, working independently, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate (Facilities Painter I) or general (Facilities Painter II) supervision from the Facilities and Grounds Supervisor. Exercises no direct supervision over staff.

TYPICAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position.

Positions at the Facilities Painter I level may perform some of these duties and responsibilities in a learning capacity.

- Patches, repairs and prepares a wide variety of interior and exterior building surfaces for painting; cleans and inspects surface coatings on machinery, equipment and piping for corrosion and takes corrective action; mixes paints to match existing colors, textures, preps, stains and finishes or re-finishes various surfaces and equipment; calculates quantity of materials needed; orders supplies and materials.
- Uses hand and power tools and equipment, such as air and airless sprayers to apply paint to building surfaces; sets up scaffolding, ladders and lifts to safely reach high surfaces; uses sanding paper, scrapers, wet-blaster and other hand tools to prepare machinery and equipment for painting; uses brushes to apply paint to transformers, electrical and diesel motors, pumps, pipes and other equipment in pumping stations, well-sites, treatment plants and other District facilities.
- Paints parking lot striping; fabricates sign; marks confined space facilities in accordance with risk management rules.
- Removes graffiti from District buildings and facilities using paint out, chemical and/or power sand removal; coordinates the disposal of toxic paint waste in compliance with laws and regulations.
- Schedules assignments based on work orders and instructions; coordinates treatment plant shut-downs for paint maintenance.
- Performs building maintenance work involved in masonry, floor repairs, tile repairs, and related general building maintenance and repair duties.
- Maintains and repairs paint spraying equipment; rebuilds pumps and spray equipment; assists in developing a District-wide paint maintenance program.
- Maintains records of work performed.
- Inspects the work of painting contractors to ensure compliance with District standards and contract provisions.
- Operates vehicle to travel to various District buildings and facilities.
- Observes and complies with all District and mandated safety rules, regulations, and protocols.
- Performs related duties as assigned.

REQUIRED QUALIFICATIONS

Knowledge of:

- Practices, methods, tools and equipment used in preparing and applying paint to a wide variety of building, machinery and equipment surfaces.
- Methods and techniques of mixing paint.
- Methods and techniques of fabricating signs.
- Methods and techniques of performing general maintenance tasks.
- District and mandated safety rules, regulations, and protocols.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Prepare apply paint and other surface coats to a wide variety of interior and exterior building surfaces, machinery, pipes, and other equipment and facilities.
- Repair and prepare a variety of surfaces for painting.
- Prepare basic records and reports of work performed.
- Operate and maintain hand and power tools pertaining to the work.
- Follow safety practices and procedures pertaining to the work.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Understand and follow oral and written instructions.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Experience:

Any combination of experience and education that provides the required knowledge and abilities is qualifying, along with the specific licenses/certifications as outlined below:

- Facilities Painter I: Two (2) years of skilled journeyman painting experience.
- Facilities Painter II: Three (3) years of skilled painting experience, or one (1) year of experience as a Facilities Painter I with the District.

Education:

- Facilities Painter I/II: Equivalent to completion of the twelfth (12th) grade.

Licenses/Certifications:

- A valid California driver's license and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must possess mobility to work in a field and plant environment; strength, stamina, and mobility to perform medium to heavy physical work; to sit, stand, and walk on level, uneven, or slippery surfaces; frequently reach, twist, turn, kneel, bend, stoop, squat, crouch, grasp and make repetitive hand movement in the performance of daily duties; to climb and descend ladders, to operate varied hand and power tools and construction equipment, and to operate a motor vehicle and visit various District sites; and vision to inspect and operate equipment. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to operate and repair tools and equipment. Employees must possess the ability to lift, carry, push, and pull materials and objects averaging a weight of 50 pounds or heavier weights, in all cases with the use of proper equipment and/or assistance from other staff.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Eastern Municipal Water District
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Last Update: March 2020

Employees work in a field or plant environment and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, hazardous physical substances and fumes, dust and air contaminants. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

FLEX REQUIREMENTS

Positions in the Facilities Painter I/II class series are flexibly staffed; positions at the Facilities Painter II level are normally filled by advancement from the Facilities Painter I level; progression to the Facilities Painter II level is dependent on (i) management affirmation that the position is performing the full range of duties assigned to the classification; (ii) satisfactory work performance; (iii) the incumbent meeting the minimum qualifications for the classification including any licenses and certifications; and (iv) management approval for progression to the Facilities Painter II level.

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This job description has been reviewed and approved by all levels of management in cooperation with the union (if applicable):

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| Approved by: | <i>Board of Directors</i> |
| Date adopted: | <i>March 29, 2020</i> |
| Date modified: | |
| FLSA determination: | <i>Non-Exempt</i> |

Job Description Acknowledgment

I have received, reviewed, and fully understand the job description for Facilities Painter I/II. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name (print): _____ *Date:* _____

Employee Number: _____

Employee Signature: _____